



# Bay Area UASI Management Team

## Project Charter

### 2019-2020 Regional Critical Transportation Capability Building

#### **I. Project Sponsors** *(to be confirmed)*

A subcommittee to the UASI's Emergency Management Work Group will be established with representatives from the majority of Bay Area region-wide jurisdictions and agencies such as emergency management, public works, health and human services, and transit authorities. Partners such as BART, MTC, WETA, Santa Clara Valley Transit Authority (VTA), AC Transit, local paratransit agencies, centers for independent living, skill nursing, and medical care facilities will be invited to join the subcommittee. This effort will also engage state agencies such as Cal OES, Department of General Services, and Department of Social Services.

#### **II. Project Description**

Building upon the capabilities built through UASI's funded efforts in 2016 regarding Commodity Points of Distribution (C-PODs) and 2017-2018 regarding Mass Care Services, the UASI Emergency Management Work Group proposes to collaboratively enhance the region's Critical Transportation Core Capability over a two year performance period. The prior capabilities built over the past two years rely upon critical transportation services to bring life-sustaining commodities to survivors.

All activities will include consideration of access and functional needs populations. Pending confirmation and refinement by the Work Group or a subcommittee, the project may include the following types of activities.

##### **Calendar Year 2019**

The subcommittee will consider the full breadth of the Critical Transportation Core Capability which is to "provide transportation (including infrastructure access and accessible transportation services) for response priority objectives, including the evacuation of people and animals, and the delivery of vital response personnel, equipment, and services into the affected area" and determine priorities for this effort. These may include:

1. Evaluation of local plans regarding critical transportation services.
2. Workshop series to:
  - a. Identify key transportation partners within the Bay Area
  - b. Establish roles and responsibilities for transporting survivors and life-sustaining commodities in a disaster
  - c. Consider transportation route and debris removal priorities
3. Develop inventory of Bay Area transportation resources including:
  - a. Partner agency contacts
  - b. Evacuation support capabilities
  - c. Systems for tracking movement of affected populations
  - d. Reunification support capabilities



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4. Facilitate regional conversations regarding fuel planning
5. Develop a regional improvement strategy
6. Coordinate with the CalOES Unified Logistics Plan and other relevant state / federal plans to exercise regional resource coordination in an emergency requiring critical transportation services.
7. Participation in the Yellow Command Tabletop Exercise Series

#### Calendar Year 2020

Activities for 2020 will continue building on the efforts completed in 2019. These activities may include:

1. Build a revised Capability Assessment Tool to specifically measure Critical Transportation capabilities for Bay Area jurisdictions.
2. Further training and coordination on specific transportation requirements for people with disabilities and others with access and functional needs.
3. Draft pre-scripted resource requests and mission assignments
4. Further support to regionally coordinated fuel management planning
5. Development of local government plans for the “last mile” of delivering life-sustaining resources from state / federal support
6. Coordination with the Yellow Command Exercise Planning Team to incorporate critical transportation services into a full-scale exercise in 2020.

### III. Purpose

#### Problem/Opportunity

UASI jurisdictions understand state and federal agencies will have life-sustaining resources to provide, but have not planned for transportation of those resources from state/federal staging areas to C-PODs, shelters, or other anticipated locations. An effective response will require multiple transportation resources and accommodations for disabled people and others with access and functional needs. UASI jurisdictions do not have clear partnerships or agreements with transportation providers to support effective movement of resources, first responders, and survivors.

#### Solution/Vision

Build capabilities over a two year period for local government in partnership with transportation providers to perform critical transportation services, including serving Access and Functional Needs populations, for survivors and distribution of life-sustaining commodities. Leverage previously established work groups, invite appropriate partners to collaborate, and utilize lessons learned from California real world incidents such as the 2017 North Bay Fires. Using the UASI RFQ vendor list, leverage UASI management team staff for project management services and to



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coordinate with the FEMA IX/CalOES Bay Area Earthquake Plan (BAEP), California Unified Logistics Plan, and other relevant exercise efforts.

#### Outcomes

The new capability assessment tool will more effectively measure and evaluate the Bay Area's Critical Transportation core capability. The Bay Area jurisdictions and agencies will have enhanced partnerships, a defined strategy, and be trained on roles and responsibilities for conducting critical transportation services. UASI jurisdictions will know what resources are available and how to successfully request them when in need.

#### IV. Budget and Timeline Estimate

- CY 2019: Seek allocation of \$150K for contractor support to be completed by December 31, 2019.
- CY 2020: Seek allocation of \$150K - \$200K for contractor support to be completed by December 31, 2020.

#### Resources

##### *Funding*

- Bay Area UASI FY18 Regional Grant Funds
- Bay Area UASI FY19 Regional Grant Funds

##### *Staff Time*

- Bay Area UASI Emergency Management Work Group
- Bay Area UASI Project Manager

#### V. Project Charter Approvals

Approved by Regional Program Manager (*pending*)

Approved by Assistant General Manager (*pending*)

Confirmed by Emergency Management Work Group (*pending*)