



**To: Bay Area UASI Approval Authority**

**From: Zerlyn Ladua, Alameda County Public Health Department, Director, Public Health Systems Preparedness and Response, Division of Communicable Disease Control & Prevention, Public Health Department**

**Date: March 14, 2019**

**Re: Item 9: ABAHO PHP Med/Health Shelter Toolkit**

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**Staff Recommendation:**

No recommendation

**Action or Discussion Items:**

Discussion, Possible Action

**Background:**

Recent massive wildfires in the Bay Area – including Napa, Lake, Sonoma, and Solano counties – have allowed regional preparedness and response systems to share best-practices and identify gaps. ABAHO PHP (Association of Bay Area Health Officials Public Health Preparedness) recognizes the importance of addressing the medical and behavioral needs of the sheltered population, including children. During a sheltering incident, many individuals may arrive at shelters with little to no notice, and without medications, durable medical equipment, and/or care taking personnel. Each of these unique medical needs must be addressed.

**Discussion:**

This project will be managed by ABAHO, a regional network of 13 local health jurisdictions in the San Francisco Bay Area. Through an RFP process, ABAHO has selected Hagerty Consulting to support the development of:

- A comprehensive toolkit to support the medical needs of an emergency evacuation shelter's population, including children.
- A training for Public Health Nurses and Behavioral Health Workers to support the medical and behavioral health needs of general population shelters.
- A trauma informed concept of operations to support the behavioral health needs of general population shelters.
- A standardized disaster behavioral health training curriculum and materials.

The Phases of the contract include:

Phase 1: Project Initiation; first 21 days of contract acceptance

Phase 2: Document review and best practices research; 2-3 months of contract acceptance

Phase 3: Develop planning projects to support medical needs in the sheltered population and behavioral health operations; 4-8 months of contract acceptance

Phase 4: Training development and pilot execution; 8-10 months of contract acceptance

Phase 5: Project closeout; 11-12 months of contract acceptance.

**Next Steps:**

The Hagerty Team will develop a project management plan and facilitate a stakeholder engagement strategy. The project management plan identifies project scope, goals and objectives, requirements, assumptions constraints, critical success factors, organizations, roles and responsibilities. The engagement strategy will include engagement of the ABAHO PHP and extended stakeholder team. Technology, surveys and other tools will be used to keep stakeholders informed about the project and provide opportunities for meaningful feedback.