



**Bay Area UASI Program  
Approval Authority Meeting  
Thursday, February 9, 2017  
10:00 AM**

**LOCATION**

Alameda County Sheriff's Office OES  
4985 Broder Blvd., Dublin, CA 94568  
**OES Assembly Room**

**REGULAR MEETING MINUTES  
DRAFT**

**1. Roll Call**

UASI Vice-Chair Rich Lucia called the meeting to order at 10:00 AM and General Manager Craig Dziejcz subsequently took the roll. Chair Anne Kronenberg was absent, but her alternate, Mike Dayton, was present. Vice-Chair Lucia and Members Raemona Williams, Cathey Eide, Ken Kehmna, and Gerry Malais were present. Members Jeffrey Marozick, Mike Casten, Bob Doyle, and Trisha Sanchez were absent, but their alternates, respectively Cay Denise MacKenzie, Mark Williams, Dave Augustus, and Alma Zamora were present. Member Al Terrell was absent and his alternate was also absent.

**2. Approval of the Minutes**

Vice-Chair Lucia asked for any comments or questions concerning the minutes from the January 12, 2017 meeting. Seeing none, he requested a motion to approve the minutes.

**Motion:** Approve the minutes from January 12, 2017 Approval Authority Meeting.

**Moved:** Member MacKenzie                      **Seconded:** Member Malais

**Vote:** The motion was passed unanimously.

**3. General Manager's Report**

(a) Bay Area UASI FY 2017 Grant Update

The Bay Area UASI Management Team anticipates that FEMA will announce federal homeland security grant awards in early May. Determination of effects from President Trump's executive order targeting funding to sanctuary jurisdictions is ongoing.

(b) The California State Homeland Security Advisory Committee

General Manager Craig Dziedzic reported a summary of the February 8, 2017 assembly of the California State Homeland Security Advisory Committee (Cal HSAC). Members of Cal HSAC discussed the 2017 revisions to the State's 2012 Homeland Security Strategy as well as the FY 2017 investment justifications for the federal homeland security grants.

(c) The 2017 National Homeland Security Conference

General Manager Craig Dziedzic notified the Board of the 2017 National Homeland Security Conference, scheduled to take place in Buffalo, NY from June 6 – 8, 2017. Registration may be accomplished online by going to the website: <http://nationaluasi.com/dru/>.

(d) Management Team Tracking Tool

There were no additions to the tracking tool.

**4. Hub Funding Formula for FY17 Grant Cycle**

Assistant General Manager Catherine Spaulding proposed the hub funding formula for the FY17 grant cycle. The Bay Area UASI uses DHS' Metropolitan Statistical Area risk formula to guide the administering of grant dollars amongst the four hubs. The FY 2017 allocation percentages will be as follows: East Hub = 23%; North Hub = 7%; South Hub = 25%; West Hub = 45%

General Manager Craig Dziedzic and Assistant General Manager Catherine Spaulding responded to comments from Vice Chair Lucia and three members of the Board.

**Motion:** Approve the Hub Funding Formula for the FY17 grant cycle.

**Moved:** Member Kehmna                      **Seconded:** Member Eide

<b>Vote:</b>	<b>Lucia</b>	Yes	<b>R. Williams</b>	Yes
	<b>Dayton</b>	Yes	<b>M. Williams</b>	Yes
	<b>Eide</b>	Yes	<b>MacKenzie</b>	No
	<b>Kehmna</b>	Yes	<b>Malais</b>	Yes
	<b>Augustus</b>	Yes	<b>Zamora</b>	Yes

The vote was 9 ayes to 1 no and the motion passed.

**5. Urban Shield After Action Report**

Alameda County Sheriff's Office Captain Jack Tucker and Project Manager Corinne Bartshire presented a summary of the 2016 Urban Shield After Action Report. Captain Tucker reported a list of exercise participants and activities as well as goals, identified strengths, areas for improvement, and recommendations for multiple law enforcement and fire teams. Mrs. Bartshire reported goals, identified strengths, areas for improvement, and recommendations for emergency management teams. One member of the public made a comment.

**6. Vigilant Guardian Full Scale Exercise Update**

CBRNE Project Manager Phil White presented an overview of the Full Scale Exercise Vigilant Guardian, which will take place in October 2017. Mr. White provided a brief description of the regions and agencies expected to participate in the exercise. The purpose, concept, and exercise flow chart of Vigilant Guardian was also discussed. One Board member made a comment. One member of the public made a comment.

**7. 2017 UASI Work Group Annual Plans**

Regional Program Manager Janell Myhre provided an update of Bay Area UASI regional work group plans and activities for the 2017 calendar year. Current work groups include:

- Chemical, Biologic, Radiologic, Nuclear and Explosive (CBRNE) and Training and Exercise
- Emergency Management
- Interoperable Communications
- Law Enforcement Information Sharing
- Medical and Public Health
- Preventive Radiological/Nuclear Detection (PRND)
- Public Information and Warning
- Risk Management

One member of the Board made a comment.

**8. 2017 Risk Management Program**

Project Manager Amy Ramirez presented highlights of the Risk Management Program and Threat Hazard Identifications and Risk Assessment (THIRA) process for the 2017 calendar year. Ms. Ramirez also discussed details of the five key steps to this year's risk management process.

**9. 2015 UASI Spending Report**

- (a) FY 2015 Bay Area UASI Spending Report

Chief Financial Officer Tristan Levardo presented the FY15 Bay Area UASI Spending Report.

- (b) Change Request from NCRIC

Chief Financial Officer Tristan Levardo and NCRIC Deputy Director Daniel Mahoney proposed a change request from the NCRIC to use salary savings of \$598,650 for training and equipment. This proposal will continue to the April 13, 2017 Approval Authority Meeting to allow the Board to examine a list of the proposed training and equipment. Four members of the Board made comments.

**10. Announcements – Good of the Order**

Member Cathey Eide announced the availability of loans through the Disaster Loan Outreach Center to any businesses or residents in all counties directly adjacent to Alameda County that were affected by the 2016 Oakland Ghost Ship Warehouse Fire.

**11. General Public Comment**

Two members of the public made comments.

**12. Adjournment**

The meeting adjourned at 11:01 AM.