



**Approval Authority Meeting**  
Thursday, November 10, 2022  
10:00 AM

Alameda County Sheriff's Office OES  
4985 Broder Blvd., Dublin, CA 94568  
OES Assembly Room

**REGULAR MEETING MINUTES**

**1. ROLL CALL**

Approval Authority Chair Mary Ellen Carroll called the meeting to order at 10:00 AM and General Manager Craig Dziedzic subsequently took the roll. Chair Mary Ellen Carroll was present; Vice-Chair Rich Lucia was not present for the meeting. Members Erica Arteseros, Jessica Feil, Dana Reed, Tracy Molfino, and Mark Robbins were present. Members Raymond Riordan, Mike Casten, Jamie Scardina, and Chris Godley were absent, but their alternates Judi Torrico, Thomas Chalk, Craig Scardino, and Jeff DuVall were present. No one from the County of Alameda was in attendance.

**2. APPROVAL OF THE MINUTES**

Chair Carroll asked for any comments or questions concerning the minutes from the September 8, 2022 meeting. She then called for public comment.

One member of the public made a comment.

Chair Carroll then requested a motion to approve the minutes.

**Motion:** Approve the minutes from the September 8, 2022 Approval Authority Meeting.

**Moved:** Member Arteseros                      **Seconded:** Member Feil

**Vote:** The motion was passed unanimously.

**3. GENERAL MANAGER'S REPORT**

General Manager Craig Dziedzic presented an update on grant updates, the UASI Management Team, and the 2023 calendar for Approval Authority Meetings.

General Manager Craig Dziedzic informed the Approval Authority of Cal OES' approval of the Bay Area UASI's FY 2022 Homeland Security Grant Program application for \$30,194,935. No conditional holds were placed on this grant award. The Management Team sent out the FY2022 MOUs to grant sub-recipients, who may begin incurring expenses after these MOUs are executed and returned. A second letter from the Approval Authority is being sent to DHS Secretary Mayorkas regarding the FEMA review of the UASI risk methodology. ([Reference audio: November UASI Approval Authority Meeting at 4:20](#))

The Approval Authority then conducted the votes on the 2023 Calendar.

**Motion:** Approve the 2023 Calendar of Approval Authority Meetings

**Moved:** Chair Carroll                    **Seconded:** Member Feil

**Vote:** The motion was passed unanimously.

Chair Carroll asked for Member comments or questions and there were none.

One member of the public made a comment.

**4. 2022 THIRA/SPR APPROVAL AND FY23 HUB FUNDING FORMULA APPROVAL**

Regional Project Manager Amy Ramirez presented the annual THIRA and SPR for approval as an action item due to the FEMA requirement that all Homeland Security Grant recipients submit these documents on an annual basis. She further explained that the THIRA is designed to assist communities with understanding risks and identify capabilities needed to address risks and threats while the SPR provides a framework to assess a community's capacity to address the threats and hazards identified in the THIRA. Ms. Ramirez then presented on the FY 2023 Hub Funding Formula that will be in place for the next three years. ([Reference audio: November UASI Approval Authority Meeting at 15:22](#))

Chair Carroll requested comments from the Approval Authority.

Member Reed posed two questions regarding the Hub Funding Formula Approval process. Member Feil had a question about the Hub Funding Formula percentages. ([Reference audio: November UASI Approval Authority Meeting at 25:20](#))

**Motion A:** Approve the 2022 THIRA/SPR for submission to FEMA

**Moved:** Member Reed                    **Seconded:** Member Artiseros

**Vote:** The motion was passed unanimously.

One member of the public made a comment.

**Motion B:** Approve the FY23 Hub Funding Formula for a three-year cycle

**Moved:** Member Feil                    **Seconded:** Member DuVall

**Vote:** The motion was passed unanimously.

One member of the public made a comment.

**5. QUARTERLY GRANT FUNDED PROGRAMS UPDATE**

Regional Program Manager Janell Myhre introduced BAUASI Program Managers. Program Managers then presented updates on the region’s grant-funded programs. ([Reference audio: November UASI Approval Authority Meeting at 30:38](#))

Chair Carroll requested comments from the Approval Authority. Member Reed thanked the entire Management Team for a very well-done Public Safety Preparedness Summit held at the Marine Memorial Hotel in San Francisco on Nov 1-3, 2022. Member Arteseros agreed with Member Reed.

Chair Carroll requested public comment. One member of the public made a comment.

**6. NCRIC THREAT BRIEFING – ELECTION SECURITY**

NCRIC Executive Director Mike Sena presented a briefing on Election Security.

Chair Carroll complimented on the reality of Election-related security threats being very relevant and acknowledged the life-saving work an experienced 911 dispatcher from the DEM Department of Communications conducted by answering the call and immediately dispatching law enforcement to assist Paul Pelosi who was recently attacked at the Pelosi home. Chair Carroll then requested comments from the Approval Authority. Seeing none, she requested public comment. ([Reference audio: November UASI Approval Authority Meeting at 1:01:40](#))

One member of the public made a comment.

**7. BAY AREA UASI TRAVEL EXPENDITURES**

CFO Tristan Levarado provided an update on travel expenditures now that staff have resumed traveling in person after the Covid-19 pandemic. ([Reference audio: November UASI Approval Authority Meeting at 1:12:08](#))

Chair Carroll requested comments from the Approval Authority. Seeing none, she requested public comment.

One member of the public made a comment.

**8. ANNOUNCEMENTS - GOOD OF THE ORDER**

There were no announcements.

**9. GENERAL PUBLIC COMMENT**

Chair Carroll requested comments from the Approval Authority. Seeing none, she requested public comment.

One member of the public made a comment.

**10. ADJOURNMENT**

The meeting was adjourned at 11:18 AM.