

UASI Approval Authority and Management Team Tracking Tool

February 14, 2013 Approval Authority Meeting

Special Request Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
1	Preliminary approval of FY13 hub projects	Presentation	UASI Staff	12/13/12	3/14/13	
2	Workgroup and Hub Report and Lessons Learned	Report	UASI Staff	12/13/12	3/14/13	
3	Logistics Plan & Critical Life Lines	Presentation	Janell Myhre	1/15/12	3/14/13	
4	Risk Allocation Funding Formula	Presentation	Catherine Spaulding	1/15/13	TBD	To be scheduled as soon as possible after issuance of DHS risk formula
5	RCPGP Community Preparedness Projects	Presentation	Janell Myhre	1/15/13	3/14 or 4/11/13	
6	Approval of FY13 grant allocations	Presentation	Catherine Spaulding	12/13/12	TBD	To be scheduled as soon as possible after receipt of grant allocation
7	Planning for unspent FY11 and FY12 funds	Presentation	Catherine Spaulding	12/13/12	3/14/13	
8	Land-Use Recovery Strategy & Regional Resilience Initiative Gap Analysis	Presentation	Elizabeth Holden	1/15/13	3/14/13	
8	RCPGP Integration into Urban Shield	Presentation	Tom Perry	1/15/13	5/9/13	
9	Approval of the Management Team budget and organization chart	Presentation	Craig Dziedzic	12/13/12	6/13/13	
10	Updates to Management Team policies and procedures manual	Report	Catherine Spaulding	12/13/12	6/13/13	
11	Updates to grants and projects policies and procedures manual	Report	Catherine Spaulding	12/13/12	7/11/13	
12	Update to the Approval Authority MOU and Bylaws	Report	Craig Dziedzic	12/13/12	12/12/13	
Regular Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
A	UASI Quarterly Reports	Report	Tristan Levardo		3/14/13	3/14 IECGP 4/11 2010 UASI 5/9 2011 UASI and Travel Expense
B	UASI Advisory Group Report	Report	Mike Sena, Chair		3/14/13	Update from the Advisory Group Meeting
C	BayRICS JPA Progress Report	Report	Barry Fraser		3/14/13	Update from the BayRICS JPA
D	RCPT Advisory Group	Report	Janell Myhre		3/14/13	Update on the status of RCPGP projects.
E	Budget reallocations under \$250,000	Report	Tristan Levardo		3/14/13 & 9/12/13 (Biannually)	
F	Election of UASI Officers	Discussion & action item	Chair		12/12/13 (Annually)	