



Approval Authority Meeting

Thursday, March 8, 2012

10:00 a.m.

Department of Emergency Management
1011 Turk Street
San Francisco, CA 94102
EOC Room 103

AGENDA

1. CALL TO ORDER ROLL CALL

UASI Chair	Anne Kronenberg, City and County of San Francisco
UASI Vice-Chair	Rich Lucia, County of Alameda
Member	Daniel Mahoney, City and County of San Francisco
Member	Renee Domingo, City of Oakland
Member	Chris Godley, City of San Jose
Member	Emily Harrison, County of Santa Clara
Member	Mike Casten, County of Contra Costa
Member	Bob Doyle, County of Marin
Member	Sherrie L. Collins, County of Monterey
Member	Carlos Bolanos, County of San Mateo
Member	Mark Aston, County of Sonoma
Member	Brendan Murphy, CalEMA

General Manager Craig Dziedzic

2. APPROVAL OF THE MINUTES (Discussion, Possible Action)

Discussion and possible action to approve the draft minutes from the February 9, 2012 regular meeting or take any other action related to the matter. (*Document for this item includes draft minutes from February 9, 2012.*)

3. GENERAL MANAGER'S REPORT (Discussion, Possible Action)

The General Manager will give an update regarding the following:

- a) Revised UASI Management Team Policies and Procedures Manual (Discussion, Possible Action)
- b) Report on the FY 2013 Department of Homeland Security Budget (Discussion, Possible Action)
- c) New Management Team Staff Update (Discussion)

Possible action to approve the revised UASI Management Team Policies and Procedures Manual and Report on the FY 2013 Department of Homeland Security Budget or take any action related to the matter. (*Documents for this item include the revised Management Team*



Policies and the FY 2013 National Preparedness Grant Program Budget In Brief and Vision Documents submitted by Craig Dziedzic).

4. **APPROVAL OF FY 2011 UASI ADDITIONAL PROJECTS** (Discussion, Possible Action) Staff will provide a report on the FY 2011 UASI additional projects; requesting action to approve the Advisory Group's recommendation(s) and/or take any other action related to the matter. *(Document for this item is a report from Teresa Serata).*
5. **GRANT EXPENDITURE REPORTS: FY 2010 INTEROPERABLE EMERGENCY COMMUNICATIONS GRANT (IECGP) AND FY 2007 PUBLIC SAFETY INTEROPERABLE COMMUNICATIONS GRANT (PSIC)** (Discussion, Possible Action) Staff will provide an update of the FY 2010 IECGP and FY 2007 PSIC Grants Expenditure Reports. Possible action to support any recommendation or take any other action related to this matter. *(Document for this item is a report from Tristan Levarado).*
6. **PROJECT UPDATE ON THE INTEROPERABLE COMMUNICATIONS SYSTEMS** (Discussion) Staff will provide a presentation on the status of the Interoperable Communications Systems. *(Document for this item is a power point presentation from Jeff Blau).*
7. **STATUS REPORT ON THE FY 2012 UASI GRANT GUIDELINES AND APPROVAL OF THE FY 2012 UASI GRANT ALLOCATION FOR SUSTAINMENT PROJECTS AND PLANNING HUBS** (Discussion, Possible Action) Staff will provide an update on the FY 2012 UASI Grant Guidelines and request approval of the FY 2012 grant allocations for sustainment projects and planning hubs. Possible action to approve the FY 2012 UASI grant allocation for sustainment projects and planning hubs or take any other action related to the matter. *(Document for this item is a report from Teresa Serata).*
8. **REPORT OUT FROM THE ADVISORY GROUP** (Discussion, Possible Action) Report from the Chair of the Advisory Group; possible action to support any recommendation(s) or take any other action related to the matter. *(Document for this item is a report from Mike Sena).*
9. **PROJECT UPDATE OF THE REGIONAL CATASTROPHIC PREPAREDNESS GRANT (RCPGP)** (Discussion, Possible Action) Staff will provide an update of the RCPGP Grant program. Possible action to support any recommendation or take any other action related to this matter. *(Document for this item is a report from Kathleen McKenna).*
10. **REPORT FROM THE BAY REGIONAL INTEROPERABLE COMMUNICATIONS SYSTEM JOINT POWERS AUTHORITY(BayRICS JPA)** (Discussion, Possible Action) Status report from Barry Fraser regarding the BayRICS Joint Powers Authority (JPA). Possible action to approve the report or take any other action related to this matter. *(Document for this item is a report from Barry Fraser).*



11. TRACKING TOOL (Discussion, Possible Action)

Review the tracking tool for accuracy and confirmation of deadlines. Possible action to add or clarify tasks for the Management Team or take other action related to the tracking tool. (*Document for this item is the UASI Approval Authority Tracking Tool*).

12. ANNOUNCEMENTS-GOOD OF THE ORDER

13. FUTURE AGENDA ITEMS (Discussion)

The Approval Authority members will discuss agenda items for future meetings.

14. GENERAL PUBLIC COMMENT

Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

15. ADJOURNMENT

PENDING AGENDA ITEMS:

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Department of Emergency Management located at 1011 Turk Street, San Francisco, CA 94102 during normal office hours, 8:00 a.m.- 5:00 p.m.

Public Participation:

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority’s jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public comment as an agenda item at each meeting of the Approval Authority. During general public comment,



each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.

- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.
- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

Disability Access

The UASI Approval Authority will hold its meeting at the Department of Emergency (DEM) located at 1011 Turk Street in San Francisco, CA 94102, EOC Room 103.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Nubia Mendoza, at least 24 hours prior to the meeting at (415) 705-8512.