

UASI Approval Authority and Management Team Tracking Tool

March 10, 2016 Approval Authority Meeting

#	Name	Who	Date Assigned	Due Date	Status / Comments
1	FEMA Regional Administrator Introduction	Robert Fenton, FEMA Region IX	10/5/15	4/14/16	
2	Core City Risk Allocation	Ryan Broughton, San Jose OES	3/2/16	4/14/16	
3	Project Updates: Regional Large Special Events ConOps, and Mutualink	Janell Myhre	7/14/15	4/14/16	
4	UASI FY16 Hub and Regional Projects	Catherine Spaulding	10/20/15	4/14/16	
5	UASI FY16 Allocations	Catherine Spaulding	5/19/15	4/14/16	
6	2016 THIRA Process	Catherine Spaulding	10/20/15	4/14/16	
7	Bay Area UASI Management Team Annual Budget and Annual Report	Craig Dziedzic	10/19/15	5/12/16	
8	2015 Proposal Process Lessons Learned	Catherine Spaulding	11/16/15	5/12/16	
9	Cyber Program Report Out	Dave Frazer and Elizabeth McCracken	11/4/15	5/12/16	
10	Cal COP and Web EOC Integration Project Update	Dave Frazer	10/19/15	5/12/16	
11	Web EOC Assessment Update	Woody Baker-Cohen	11/4/15	5/12/16	
12	FEMA IX Medical Countermeasures Planning Update	Dr. Erica Pan (TBC)	6/17/15	7/14/16	
13	Urban Shield 2016	Tom Wright, Janell Myhre	11/16/15	7/14/16	
14	ALPR Pilot Group Report Out	Mikyung Kim Molina Brian Rodriguez	1/25/16	7/14/16	
15	Risk and Gap Report	Catherine Spaulding	10/20/15	8/11/16	
16	FY17 Proposal Guidance	Catherine Spaulding	10/20/15	8/11/16	
17	Project Updates: POD Planning	Janell Myhre	11/16/15	8/11/16	

18	2016 THIRA	Catherine Spaulding and Jason Carroll	10/20/15	11/10/16	
19	FEMA IX Medical Countermeasures Planning Update	Dr. Erica Pan (TBC)	6/17/15	11/10/16	
20	Update to the Master MOU and Bylaws (expiration November 2017)	Catherine Spaulding	11/24/15	11/10/16	
<i>Reoccurring agenda items are below</i>					

Regular Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
A	UASI Financial Reports	Report	Tristan Levarado		1/14/16 2/11/16 4/14/16 5/12/16 7/14/16 8/11/16 9/8/16 11/10/16	FY15 UASI Spending Report FY14 UASI Spending Report UASI Travel Expenditures Reallocation of Grant Funds FY15 UASI Spending Report UASI Travel Expenditures FY14 Final Spending Report Reallocation of Grant Funds
B	BayRICS JPA Quarterly Report	Report	Barry Fraser		1/14/16 4/14/16 10/13/16	BayRICS JPA Report
C	Election of UASI Officers	Discussion & Action Item	Chair		1/14/16 (Annually)	
D	NCRIC Annual Report	Report	Mike Sena		2/11/16 (annually)	<i>Occurred in January 2015</i>
E	Training and Exercise Program Annual Report	Report	Tom Wright		2/11/16 (annually)	<i>Occurred in January 2015</i>