

UASI Approval Authority and Management Team Tracking Tool

April 11, 2013 Approval Authority Meeting

Special Request Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
1	Risk Allocation Funding Formula	Presentation	Catherine Spaulding	1/15/13	5/9/13	
2	Approval of FY13 grant allocations	Presentation	Catherine Spaulding	12/13/12	TBD	To be scheduled as soon as possible after receipt of grant allocation
3	RCPGP Community Preparedness and Public Outreach Projects	Presentation	Janell Myhre	1/15/13	5/9/13	
4	Adoption of RCPGP plans by OAs and Coastal Cal EMA	Presentation	Janell Myhre	3/20/13	5/9/13	
5	RCPGP Catastrophic Plan Full Scale Exercise integration with Urban Shield 2013 update	Presentation	Lani Kent/Janell Myhre	1/15/13	6/13/13	
6	Approval of the Management Team budget and organization chart	Presentation	Craig Dziedzic	12/13/12	6/13/13	
7	Updates to grants and projects policies and procedures manual	Report	Catherine Spaulding	12/13/12	TBD	To be scheduled as soon as possible after update to the bylaws and MOU completed
7	Updates to Management Team policies and procedures manual	Report	Catherine Spaulding	12/13/12	7/11/13	
8	RCPGP Catastrophic Plan Just in Time training update	Presentation	Lani Kent/Janell Myhre	3/6/13	7/11/13	
9	Medical Surge Project update	Presentation	Lani Kent	3/6/13	8/8/13	
10	Update to the Approval Authority MOU and Bylaws	Report	Craig Dziedzic	12/13/12	8/8/13	
11	Risk Management Asset Updates and Capability Assessment	Report	Dave Frazer	3/6/13	8/8/13	
12	Regional Procurement to close out FY11 and FY12 - orders placed and status of delivery	Report	Jeff Blau	3/6/13	9/12/13	
13	Medical Surge Project (close out)	Presentation	Lani Kent	3/6/13	12/12/13	
14	THIRA	Presentation	Jason Carroll	3/6/13	12/12/13	
15	Homeland Security Strategy	Presentation	Josh Filler	3/6/13	12/12/13	
16	Urban Shield 2013 After Action results	Presentation	Dennis Houghtelling/ Alameda SO	3/6/13	1/9/14	
17	RCPGP Catastrophic Plan Full Scale Exercise integration with Urban Shield 2013 After Action results	Presentation	Lani Kent/Janell Myhre	3/6/13	1/9/14	
18	RCPGP Catastrophic Plan Just in Time training (close out)	Presentation	Lani Kent/Janell Myhre	3/6/13	2/13/14	

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Regular Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
A	UASI Quarterly Reports	Report	Tristan Levarado		4/11/13	4/11 2010 UASI 5/9 2011 UASI and Travel Expense
B	UASI Advisory Group Report	Report	Mike Sena, Chair		4/11/13	Update from the Advisory Group Meeting
C	BayRICS JPA Progress Report	Report	Barry Fraser		4/11/13	Update from the BayRICS JPA
D	RCPT Advisory Group	Report	Janell Myhre		4/11/13	Update on the status of RCPGP projects.
E	Budget reallocations under \$250,000	Report	Tristan Levarado		9/12/13 (Biannually)	
F	Election of UASI Officers	Discussion & action item	Chair		12/12/13 (Annually)	