



To: Bay Area UASI Approval Authority
From: Ethan Baker, Emergency Services Coordinator
Date: July 9, 2015
Re: Item 7: WebGrants Grants Management System

Staff Recommendation:

None

Action or Discussion Items:

Discussion only

Discussion:

This item is an update on the Bay Area UASI's grants management system project. In June 2014, the Bay Area UASI management team initiated a RFP process to select a vendor to supply a cloud based grants management system. In February 2015, the Bay Area UASI contracted with Dulles Technology Partners, Inc. to customize their WebGrants product to meet the unique needs of the Bay Area UASI. The WebGrants system is a full lifecycle grants management tool. The system is integrated into the Bay Area UASI website and available for users to manage their accounts.

System highlights include:

- Accepting grant applications
- MOU development
- Milestone development & automated reminders
- Project change requests
- Workflow routing
- Submitting reimbursement packages
- Viewing updated budget amounts

The WebGrants system is live and operational now. It is currently undergoing final testing and will be fully deployed for the FY16 project proposal process. A system training webinar will be conducted for subrecipient users on August 24, 2015.