



# BAY AREA UASI PROGRAM

marin sonoma napa solano contra costa alameda santa clara santa cruz san mateo san francisco | san jose oakland

## Bay Area UASI Program Approval Authority Meeting

Thursday, August 18, 2011

Closed Session 9:00 a.m.

Regular Meeting 10:30 a.m.

Alameda County Sheriff's Office OES

4985 Broder Blvd.

Dublin, CA

### AGENDA

#### 1. CALL TO ORDER ROLL CALL

Chair	Anne Kronenberg, City and County of San Francisco
Member	Monica Fields, City and County of San Francisco
Member	Renee Domingo, City of Oakland
Member	Rich Lucia, County of Alameda
Member	Teresa Reed, City of San Jose
Member	Emily Harrison, County of Santa Clara
Member	Brendan Murphy, CalEMA

Interim General Manager     Craig Dziedzic

#### Closed Session - Time Specific: 9:00 a.m.

- 2. INTERVIEW OF CANDIDATES FOR THE UASI GENERAL MANAGER POSITION** (Discussion, Possible Action). Closed session to interview candidates that submitted a resume for the UASI General Manager position. Possible action to appoint the General Manager. The Approval Authority may hold some or all of this discussion in closed session under California Government Code Section 54957(b).

#### Regular Meeting - Time Specific: 10:30 a.m.

- 3. APPROVAL OF THE MINUTES** (Action)  
Discussion and possible action to approve the draft minutes of the special meeting of July 8, 2011 and the regular meeting of July 14, 2011 (*Documents for this item include draft minutes from the special meeting of July 8, 2011 and draft minutes from the regular meeting of July 14 2011*).
- 4. UASI MASTER MOU** (Discussion, Possible Action)  
Discussion and possible action to approve the revised language to the UASI Master MOU from the meeting on July 14, 2011. (*Document for this item is the revised UASI Master MOU*).
- 5. UASI BYLAWS** (Discussion, Possible Action)  
Discussion and possible action to approve the revised language to the UASI Bylaws from the meeting on July 14, 2011. (*Document for this item is the revised UASI Bylaws*).



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- 6. STATUS OF RFP FOR CONSULTANT TO CONDUCT BAY AREA UASI BEST PRACTICES AND PROCUREMENT PROCESS REVIEW** (Discussion)  
Emily Harrison will give an update on the status of the RFP for Consultant to Conduct Bay Area UASI Best Practices and Procurement Process Review.
- 7. LEGAL FEES FOR PSST LEASE CORRECTIVE ACTION** (Discussion, Possible action)  
Discussion and possible action regarding the availability of UASI Grant funds to be applied to legal fees for the Public Safety Spectrum Trust (PSST) lease corrective action. (*Document for this item is a report from Teresa Serata*).
- 8. UASI LEGAL SERVICES RFP** (Discussion, Possible Action)  
Report from staff on the status of the UASI Legal Services RFP. Possible action to approve a process to select a candidate or take any other action related to this matter. (*Document for this item is a report from Heather Tannehill-Plamondon*).
- 9. BAY AREA UASI REVISED TRAVEL POLICY** (Discussion, Possible action)  
Discussion and possible action to approve the revised Bay Area UASI travel policy or take any other action related to this matter. (*Document for this item is the draft Bay Area UASI travel policy*).
- 10. INTEROPERABLE COMMUNICATIONS PROJECTS** (Discussion, Possible Action)  
Report from Staff discussing how all interoperable projects connect to each other. (*Document for this item is a report from Jeff Blau*).
- 11. UASI QUARTERLY REPORTS** (Discussion, Possible Action) Reports from staff including training, fiscal status, budget issues, and reimbursements. (*Documents for this item include 09 Interoperable Emergency Communications Grant Program (IECGP) Report and 07 Public Safety Interoperable Communications (PSIC) Report*).
- 12. APPROVAL OF REMAINING FY2010 RCPGP BUDGET** (Discussion, Possible Action)  
Staff will give a report regarding three projects (Regional/Local Recovery Project Plan, Regional Catastrophic Training/Exercise Project Plan, and Regional Public Outreach and Community Preparedness Project Plan) for approval from the remaining FY2010 Regional Catastrophic Preparedness Grant Project (RCPGP) budget. Possible action to approve the budget request. (*Document for this item is a report from Mary Landers*).
- 13. REPORT OUT FROM ADVISORY GROUP** (Discussion, Possible Action)  
Report from Advisory Group Co-Chair; possible action to support any recommendations or provide further direction to the Advisory Group.
- 14. BayRICS JPA** (Discussion). Status report from Anne Kronenberg on the first meeting of the BayRICS Joint Powers Agreement (JPA) which was held on August 8, 2011.
- 15. TRACKING TOOL FOR UASI MANAGEMENT TEAM AND APPROVAL AUTHORITY TO FOLLOW UP ON ITEMS AND REQUESTS OF STAFF** (Discussion, Possible Action)  
Review of the tracking tool for accuracy and confirmation of deadlines. Possible action to approve the tracking tool, provide further direction to the Management Team, or take other action related to the tracking tool. (*Document for this item is the UASI Approval Authority Tracking Tool*).



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## 16. ANNOUNCEMENTS-GOOD OF THE ORDER

### 17. FUTURE AGENDA ITEMS (Discussion)

The Approval Authority members will discuss agenda items that they would like to see on future meeting agendas.

### 18. GENERAL PUBLIC COMMENT

Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

### 19. ADJOURNMENT

#### PENDING AGENDA ITEMS:

- UASI Project Sponsorship
- Policies and Procedures/Regulations
- 2011 UASI Application / IJ's

**If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Department of Emergency Management located at 1011 Turk Street, San Francisco, CA 94102 during normal office hours, 8:00 a.m.- 5:00 p.m.**

#### Disability Access

The UASI Approval Authority holds its meetings at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Jada Jackson, at least 24 hours prior to the meeting at (415) 705-8515.