



**Bay Area UASI Program
Advisory Group Meeting**

Thursday, September 27, 2012

1:30 p.m.

Alameda County Sheriff's Office OES
4985 Broder Blvd.
Dublin, CA

DRAFT MINUTES

**1. CALL TO ORDER 1:42 p.m.
ROLL CALL**

Oakland – Cathey Eide
San Francisco – Patrick Leung
San Jose – Dave Hober
Alameda – Dennis Houghtelling
Contra Costa – Steve Warne
Marin – David Augustus
Monterey –
Napa –
San Benito
San Mateo – Jeff Kearnan
Santa Clara – Ed Laverone
Santa Cruz – Paul Horvat
Solano –
Sonoma – David Frazer
Fusion Center – Mike Sena
CalEMA

2. APPROVAL OF THE MINUTES (Action)

Discussion and possible action to approve the draft minutes of the regular meeting of August 23, 2012 (*Documents for this item include draft minutes from August 23, 2012*).
Correction to Roll Call. Dave Hober was not present at the August 23, 2012 meeting.

Motion to approve, approved by Dave Hober. Second, approved.



3. REGIONAL PROJECT PRIORITIES (Discussion and Possible Action)

Presentation by Assistant General Manager Catherine Spaulding on developing ideas for FY2013 regional project priorities for Approval Authority consideration. Final approved Implementation Guidance will be brought forth at the next meeting to clarify processes. Proposals will be presented along with written documents on sustainment projects for more organized streamlining. Management will organize current sustainment projects and proposed projects. Reports will be brought forth with each project's sustainment costs, breakdown of personnel costs and additional project costs within those projects for FY2013 will be also defined and evaluated.

4. PRELIMINARY RISK AND CAPABILITY INFORMATION (Discussion)

Presentation by Assistant General Manager Catherine Spaulding on preliminary risk information (capability information was unavailable) resulting from the FY2013 Risk Management Program. Summary results and gaps will be presented to the Approval Authority at the October meeting and NCRIC will brief Approval Authority members in the November meeting. Risk distribution by jurisdiction and funding at the HUB level breakdown was provided by percentage.

Presentation by Jim Paterson regarding a recent meeting between FBI, DHS / I&A on regional terrorism screening and analyzing information that filters through to the NCRIC.

5. DEVELOPMENT OF THE FY 2013 GRANT PROCESS PROPOSAL (Discussion and Possible Action)

UASI Management Team has created an automated process of transferring data, available in PDF format (fillable) form to export onto an excel spreadsheet, which will further be sorted for redistribution.

6. DRAFT PROPOSAL IMPLEMENTATION GUIDANCE (Discussion and Possible Action)

Proposals will go to the Management Team for initial review, then routed to the Advisory Group and lastly to the Approval Authority.

7. ANNOUNCEMENTS – GOOD OF THE ORDER

- Announcement of NCRIC Director Ron Brooks' retirement
- Announcement and introduction of Lieutenant Jeff Kearnan, San Mateo County Sheriff's Office, as the new Director of OES and replacement for Captain Mark Weiss
- Announcement and introduction of Captain Ed Laverone with Santa Clara County Sheriff's Office as an alternate representative
- Next Advisory Group Meeting will be held on October 25, 2012 (date/time will be announced at a later date)

8. FUTURE AGENDA ITEMS (Discussion)

9. GENERAL PUBLIC COMMENT



Members of the Public may address the Advisory Group for up to three minutes on items within the jurisdiction of the Bay Area UASI.

10. ADJOURNMENT 3:06 p.m.

Disability Access

The UASI Advisory Group holds its meetings at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify Kristine Vasquez, at least 24 hours prior to the meeting at (415) 735-8371.