



## **CBRNE/Training and Exercise Working Group**

**May 15, 2014  
10:00 AM – 11:00 AM**

**MEETING LOCATION: Alameda County Sheriff OES  
4985 Broder Rd. Dublin, CA – OES Room #1013**

### **Meeting Minutes**

#### **I. WELCOME & INTRODUCTIONS - Dennis Houghtelling, Project Manager Bruce Martin CBRNE Project Manager**

Commander Dennis Houghtelling requested that workgroup participants introduce themselves and thanked the teleconference attendees for attending via teleconference as the meeting was abbreviated.

**Teleconference Attendees:** Katheryn Spaulding, My Cruze, Ken Twohey, Nubia Mendoza, Dan Widger, Michael Pixton, Ken Sebastiani, and Kathy Eide.

#### **II. REGIONAL TRAINING & EXERCISE PROGRAM – Dennis Houghtelling**

##### **A. PROGRAM UPDATE:**

Commander Dennis Houghtelling reported that a vetting session for submitted proposals would be held during the June meeting. Commander Houghtelling reported all funds for 2014 have been committed, however, the below-the-line course list will be prioritized, and courses will be added with the addition of \$150,000 in salary savings.

Commander Houghtelling reported the RFQ notices will be send out to all vendors on record next week, and if meeting participants would like to add vendor(s) to the list, please advise one of the project managers.

##### **B. LAW ENFORCEMENT TRAINING:**

Larry Plummer stated nothing of significance to report, and that he would be resigning effective June 20, 2014. Larry Plummer thanked meeting participants for their cooperation and hard work.



### **C. OES AND CONSORTIUM:**

Eric Shanks suggested those looking for ICS courses should check the website for available courses. For those looking for ICS 300 and 400 courses, three dates will be offered in late September and early October. Currently, they are not on the website and the course location in Oakland is to be determined.

Eric Shanks reported the TEEEX course was cancelled because the minimum number of participants was not met. Consideration should be given to encouraging participants to enroll in the course so that the minimum enrollment requirement is met, because the course has no cost to the Region, thus no impact to the budget.

### **D. FIRE:**

Commander Houghtelling reported Brian Ballard is off today, but will return tomorrow if meeting participants have questions.

## **III. CBRNE ISSUES:**

### **A. Rad/Nuc REGIONAL STRATEGIC PLAN UPDATE:**

Bruce Martin reported ongoing the Preventive RAD/Nuc (PRND) project is progressing, and they have draft concept of operations and asked interested participants to contact him if interested in becoming involved in the process.

Bruce Martin also reported he will complete the quarterly FY-13 grant fund monitoring for CBRNE.

Bruce Martin reported he received a list of FY-14 approved projects. He encouraged participants with questions related to approval to contact him. Bruce Martin also reported the MOU process for FY-2014 would commence late June or early July.

## **IV. ADJOURNMENT: Next Meeting June 19, 2014 10:00am (Teleconference Meeting)**

Commander Houghtelling concluded the meeting and the next meeting was scheduled for June 19, 2014, at the Alameda County Sheriff's Office of Homeland Security and Emergency Services, located at 4985 Broder Blvd., Dublin, CA 94568.