



## **CBRNE/Training and Exercise Working Group**

**December 18, 2014  
10:00 AM – 11:00 AM**

**MEETING LOCATION: Alameda County Sheriff OES  
4985 Broder Rd. Dublin, CA – Director's Conference Room**

### **MEETING MINUTES**

#### **I. WELCOME & INTRODUCTIONS**

Commander Dennis Houghtelling welcomed meeting participants and requested participants introduce themselves.

**CONFERENCE CALL PARTICIPANTS:** *Bruce Martin, Tom Brandon, Kevin Twohey, Doug Sandy, Chuck Wasson, Josh Fishburne, Chris Reilly, Melinda Drayton, Doris Padilla, Nubia Mendoza, Brendan Kearney, My Do-Kruse and Joe Crivello.*

#### **II. REGIONAL TRAINING & EXERCISE PROGRAM Dennis Houghtelling**

##### **A. PROGRAM UPDATE:**

Commander Dennis Houghtelling reported the 2015 UASI proposal process is under way, the compliance issues have been resolved and the Hub vetting will take place in January. Commander Houghtelling reported the vendor show will be held March 19, 2015, at the Alameda County Office of Homeland Security & Emergency Services after the regular CBRNE meeting. Commander Houghtelling also reported the Multi-Year Training and Exercise Plan workshop will be held April 21-22, 2015, with the assistance of LSU. He shared the importance of regional participation as an opportunity to guide the program for the next three years.

##### **B. LAW ENFORCEMENT TRAINING:**

Brian Ballard reported upcoming courses are posted on the website. Course highlights include SPOT training, Active Shooter (LSU), Social Media, Tsunami Awareness, and RadNuc. Brian Ballard shared that courses have been prioritized. If additional funding becomes available, below the line courses may be offered.



**C. FIRE UPDATE:**

Brian Ballard reported HAZMAT 300/400 courses would be offered in January 2015.

**D. MARITIME & EOD TRAINING UPDATE:**

Brian Ballard reported no new updates regarding Maritime or EOD training.

**E. OES & CONSORTIUM TRAINING UPDATE:**

Brian Ballard had no new updates regarding EOC or consortium training

**1. WEBSITE UPDATE:**

Deputy Matt Fellows reported the new website is now live and informed the workgroup if they had any questions to contact him.

Deputy Fellows also informed participants that the Regional Training & Exercise Program workgroup contact list is out of date and efforts are being made to update the list. Deputy Fellows told the workgroup that emails were sent to all existing contacts with a link to fill out a new contact form if they would still like to be included in future workgroup emails. If the workgroup is aware of any additional key participants who would like to be involved in the workgroup to forward the email to them. The new workgroup list will be used sometime in January or February.

**III. CBRNE ISSUES:**

Phil White announced he was the new CBRNE project manager and Bruce Martin will occasionally assist with CBRNE duties.

**IV. ADJOURNMENT:**

Commander Houghtelling adjourned the meeting and the next meeting was scheduled for January 15, 2015, at 10:00 AM at the Office of Homeland Security & Emergency Services, located at 4985 Broder Blvd. in Dublin.