



**Approval Authority Meeting**

Thursday, May 12, 2016

10:00 a.m.

**Location**

Alameda County Sheriff's Office OES

4985 Broder Blvd., Dublin, CA 94568

**OES Assembly Room**

**Agenda**

**1. ELECTION OF CHAIR PRO TEM (Action)**

Due to the scheduled absence of the Chair and Vice-Chair, members will vote on the selection of a Chair Pro Tem for today's meeting.

**2. CALL TO ORDER**

**ROLL CALL**

UASI Chair	Anne Kronenberg, City and County of San Francisco
UASI Vice-Chair	Rich Lucia, County of Alameda
Member	Raemona Williams, City and County of San Francisco
Member	Cathey Eide, City of Oakland
Member	Ryan Broughton, City of San Jose
Member	Ken Kehmna, County of Santa Clara
Member	Mike Casten, County of Contra Costa
Member	Bob Doyle, County of Marin
Member	Sherrie L. Collins, County of Monterey
Member	Carlos Bolanos, County of San Mateo
Member	Al Terrell, County of Sonoma

General Manager      Craig Dziedzic

**3. APPROVAL OF THE MINUTES (Discussion, Possible Action)**

Discussion and possible action to approve the draft minutes from the April 14, 2016 regular meeting or take any other action related to the matter. (*Document for this item includes draft minutes from April 14, 2016.*) 5 mins

**4. GENERAL MANAGER'S REPORT** (Discussion, Possible Action)  
General Manager Craig Dziedzic will present the General Manager's Report:

- a) FY 2015-2016 Bay Area UASI Annual Report
- b) Management Team Organization Chart and Annual Work Plans
- c) FY 2016-2017 Management Team Budget
- d) Management Team Tracking Tool and Future Agenda Items

*(Documents for this item are a report, the Bay Area UASI Annual Report, the Management Team Organization Chart and Annual Work Plans, the FY2016-2017 Management Team Budget, and the Tracking Tool from Craig Dziedzic.) 5 mins*

**5. CONTROLLED EQUIPMENT REQUIREMENTS** (Discussion)

Regional Grants and Compliance Manager Mary Landers will present on *Information Bulletin 407: Use of Grant Funds for Controlled Equipment*. *(Documents for this item are a report, a PowerPoint, and 5 appendices from Mary Landers.) 5 mins*

**6. FY16 PROPOSAL PROCESS LESSONS LEARNED** (Discussion)

Assistant General Manager Catherine Spaulding will present on the lessons learned from the FY16 Proposal Process. *(Document for this item is a report from Catherine Spaulding.) 5 mins*

**7. RISK MANAGEMENT PROGRAM – UPDATE ON VHEMPS** (Discussion)

Assistant General Manager Catherine Spaulding will present an update on the VHEMP policy. *(Document for this item is a report from Catherine Spaulding.) 5 mins*

**8. CAL COP AND WEB EOC UPDATES** (Discussion)

Statewide Cal COP Administrator Dave Frazer and Web EOC Administrator Woody Baker-Cohen will present updates on the Cal COP and Web EOC integration. *(Documents for this item are a report and 3 appendices from Dave Frazer and Woody Baker-Cohen.) 5 mins*

**9. MUTUALINK – SUPER BOWL PROOF OF CONCEPT** (Discussion)

Project Manager Corey Reynolds will present on the Mutualink Super Bowl Proof of Concept. *(Documents for this item are a report, a PowerPoint, and an appendix from Corey Reynolds.) 5 mins*

**10. REALLOCATION OF GRANT FUNDS** (Discussion)

Chief Financial Officer Tristan Levardo will provide an update on reallocation of grant funds for the Bay Area UASI. *(Documents for this item are a report and an appendix from Tristan Levardo.) 5 mins*

**11. ANNOUNCEMENTS-GOOD OF THE ORDER**

**12. GENERAL PUBLIC COMMENT**

Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.

**13. ADJOURNMENT**

**If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Bay Area UASI Management Office located at 711 Van Ness Avenue, Suite 420, San Francisco, CA 94102 during normal office hours, 8:00 a.m. - 5:00 p.m.**

**Public Participation:**

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority's jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public *comment* as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.
- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an

issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.

- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

### **Disability Access**

**The UASI Approval Authority will hold its meeting at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA 94568.**

**In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the UASI Administrative Assistant, at least 24 hours prior to the meeting at (415) 353-5223.**